

Training / Seminar Approval Form

Department Name: Sheriff's Office

Seminar Name: ALERT Conference 2023

Purpose: job training, improve work performance

Place: Grapevine, TX

Date: Oct. 27-30,2023

Who Will Be Attending:

Lanny Boone

This Training/ Seminar is necessary for the following reasons:

- | | |
|--|--|
| <input type="checkbox"/> Required continuing education | <input checked="" type="checkbox"/> Job training |
| <input checked="" type="checkbox"/> Improve work performance | <input type="checkbox"/> Required certification |

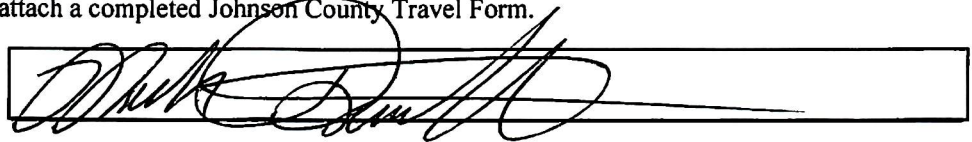
Attach Registration Form and Complete the following information:

Amount of registration \$ 350.00 Date registration is due 10-15-23

- Return check to department head
- Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature:



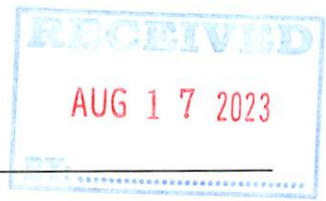
SEND FORM TO COUNTY JUDGE'S OFFICE

RECEIVED BY COUNTY JUDGE'S OFFICE _____ DATE: _____ COMMISSIONERS COURT

APPROVED BY COMMISSIONER'S COURT: _____ DATE: **Approved**

AUG 28 2023

Johnson County Sheriff's Office
Training Request



Name: Lanny Boone
Rank: Sgt Date: Oct 27th to Oct 30th
Course Name: Alert Conference 2023
Course Date: _____

Course Tuition: \$350.00 Hotel Cost: \$501.00

Per Diem: _____ Total Cost: \$851.00

Is Course TCOLE Accredited? Y
Will training be reported by Host? Y

This Training / Seminar is necessary for the following reasons:
____ Required continuing education X Job training
X Improve work performance _____ Required certification

Host Agency: Alert
Host Address: 601 University Drive
Host City: San Marcos
Host State: Texas
Host Zip Code: 78666
Host Phone: 512-245-1668

Hotel Check In Date: Oct 27th 2023

Hotel: Gaylord Texan
Hotel Address: 1501 Gaylord Trail
Hotel City: Grapevine
Hotel State: Texas
Hotel Zip Code: 76051
Hotel Phone: 877-491-5138

Hotel Check Out Date: Texas Oct 30th 2023

Approvals

Training Coordinator: Dr. Anna Goodloe, PhD Budget Available: Y N
CC Agenda Submitted: Y N N/A

Sergeant: _____ Approved _____
Disapproved Initials _____ Date _____

Justification (Required): _____

Lieutenant: Kenan Beane Approved
Disapproved Initials KB Date 8-4-23

Captain: BA Approved
Disapproved Initials BA Date 08/17/2023

Comments: _____

Chief: [Signature] Approved
Disapproved Initials [Signature] Date 8-17-23

Comments: _____

2023 Attendee Registration Info

FEES

Early bird registration - \$250; price valid to those registered by June 16 with Promo Code

Registration - \$350; price when registering June 17 - October 30

Training Certification Classes - \$150 (This is an optional additional fee)

IMPORTANT INFORMATION

- There will be no refunds for paid registrations, nor will there be credit given for future conferences
- Payment does not need to be made during registration
- In lieu of refunds, swaps may be made for attendees

REMINDER To receive the early bird rate when paying by credit card, you must enter the Promo Code on your invoice during payment.

PAYMENT INFORMATION

Payments for the 2023 ALERRT Conference can be made in person during check-in or via money order, check, or purchase order and mailed to:

**ALERRT Center at Texas State University
601 University Dr.
San Marcos, TX 78666**

Please make checks payable to "Texas State University - ALERRT".

For PO Payments, our W-9 can be viewed [here](#), or requested at help@alerrt.org.

Payments can be made via credit card online using the link on your invoice.

ADDITIONAL DETAILS

EARLY BIRD RATE To receive the early bird rate, use the Promo Code listed on your invoice at payment

MEALS Meals are not provided or included in the conference cost.

TRANSPORTATION Attendees are responsible for transportation to and from the conference center.

AIRPORT Gaylord Texan is just six minutes from Dallas-Fort Worth International Airport. Shuttle service and car service are available from either airport to the hotel.

2023 SCHEDULE AT A GLANCE

***Schedule information, times, and details are still subject to change.**



FRIDAY, OCTOBER 27

6:00am - 1:00pm – Training Certification Class Attendee Check-In

8:00am – Vendor Check-In and Set Up

8:00am – Morning Training Certification Classes (*Paid Reserved Attendance*)
10:00am - 5:00pm – General Conference Attendee Check-In
10:00am - 6:00pm – Vendor Show
1:00pm – Afternoon Training Certification Classes (*Paid Reserved Attendance*)

SATURDAY, OCTOBER 28

6:00am - 5:00pm – Conference Attendee Check-In
8:00am - 5:00pm – Vendor Show
8:30am - 9:15am – General Assembly
-Opening Ceremonies
-Shepherd Award
-Dr. Pete Blair program overview
9:15am - 9:45am – Break
9:45am - 11:00am – Nick Lavery
11:00am - 1:00pm – Lunch Break (*Nick Lavery will be selling and signing books*)
1:00pm - 2:30pm – JP Dinnell with the Echelon Front - Extreme
2:30pm - 2:45pm – Closing remarks
3:00pm – Vendor show raffle and snacks (Must be present to win raffle prize)
5:30pm – Washers Tournament sponsored by Broaddus Defense

SUNDAY, OCTOBER 29

8:00 am - 9:30 am – Session I
10:00 am - 11:30 am – Session II
11:30 am - 1:00 pm – Lunch Break
1:00 pm - 2:30 pm – Session III
3:00 pm - 4:30 pm – Session IV

MONDAY, OCTOBER 30

8:00 am - 9:30 am – Session I
10:00 am - 11:30 am – Session II
11:30 am - 1:00 pm – Lunch Break
1:00 pm - 2:30 pm – Session III

The ALERRT Conference will conclude after the third session on Monday, October 30th.

TRAVEL PROCEDURES
HOTEL RESERVATION REQUEST

(EMAIL THIS FORM COMPLETED TO PURCHASING)

Note: When the Purchasing Department reserves the room; the payment will be processed and paid for on the credit card. The Purchasing department will need your hotel receipt as soon as you return. Do not request monies from the auditor's office on your regular travel form. Purchasing will forward this form to the auditor's office as backup.

DATE: 8-21-23 DEPARTMENT: Sheriff's Office

PERSON SENDING REQUEST: Shauna Ballard

Person(s) Name Attending: 1. Lanny Boone
2. _____
3. _____
4. _____

How many rooms: 1 (Please add any special requirements)

Hotel Name: Gaylord Texan

Hotel Address: 1501 Gaylord Trail City: Grapevine State: TX Zip: 76051

Hotel Telephone #: 877-491-5138

Function Attending: ALERRT Conference 2023

Date of Check in: Oct. 27, 2023

Date of Check out: Oct. 30, 2023